

1 BY-LAWS
2 of
3 THE VIRGINIANS OF MARYLAND, INCORPORATED
4

5 MEMBERSHIP
6

7 Section 1. Grades of Membership
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9 The grades of membership in this Corporation shall be:

- 10
11 1. Active Member
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13 2. Retired Member
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15 3. Honorary Member
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17 Section 2. Active Member
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19 To be eligible for election to membership in this Corporation,
20 a candidate shall meet the following listed minimum requirements:
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- 22 1. The candidate shall be a male, native born in the State of
23 Virginia, at least twenty-one years of age; or
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25 2. The candidate shall be a male who shall be the son of a
26 native-born male or female Virginian and at least twenty-one
27 years of age; or
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29 3. The candidate shall be a male who has been a citizen of the
30 State of Virginia for at least ten years and is at least
31 twenty-one years of age; or
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33 4. The candidate shall be a male, the direct descendant of a
34 current member of the Society who is desirous of affiliating
35 with the group because of his parental or close family re-
36 lationship and is at least twenty-one years of age; or
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38 5. The candidate shall be a male, a graduate of a four-year
39 college, university, or three-year law school of the State
40 of Virginia who is desirous of associating with the members
41 of the Society and who believes in the ideals and purposes
42 of The Virginians of Maryland, Inc., and who is at least
43 twenty-one years of age.
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45 Section 2-A. Prospective Candidate for Prospective Election in the
46 Grade of Active Member of this Corporation
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- 48 1. The only approved means by which any person may become a
49 prospective candidate for prospective election to the grade
50 of Active Member of this Corporation shall be by complete
51 compliance with the entire procedure as provided in this
52 Section 2-A, and in Section 37, and in Section 43, all of
53 these BY-LAWS.

1 Section 2-A. Prospective Candidate for Prospective Election - Continued
2

3 2. Any prospective candidate for prospective election to the grade
4 of Active Member of this Corporation shall be nominated only by
5 personal invitation extended by one or more active members of
6 this Corporation who shall then be known as the sponsor(s) of
7 such prospective candidate, and, in addition thereto, such per-
8 sonal invitation shall be endorsed by not less than two (2)
9 additional active members of this Corporation who shall then
10 be co-sponsors of the said prospective candidate.

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12 3. No personal invitation nor any representation of any kind
13 whatsoever shall be extended to or made to any prospective
14 candidate for prospective election to the grade of Active
15 Member of this Corporation until and unless the successive,
16 progressive procedure as stated in these BY-LAWS shall first
17 have been concluded in the affirmative and the sponsor(s) of
18 such prospective candidate have been duly authorized to
19 proceed, in accordance with these BY-LAWS.
20

21 4. Any violation of any restriction stated in this Section 2-A,
22 Item 3 of these BY-LAWS shall, by such violation, alone, and
23 regardless of any other circumstance appertaining thereto,
24 immediately cause the name of any prospective candidate to
25 become ineligible for consideration for prospective election
26 to become an active member of this Corporation; and
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28 The name of such prospective candidate shall not again be
29 submitted for prospective election to become an active member
30 of this Corporation until at least three (3) consecutive years
31 after the date such aforesaid violation did occur.
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33 5. Any active member of this Corporation who desires to be the
34 sponsor to extend a personal invitation to any person to
35 become a prospective candidate for prospective election in
36 the grade of Active Member in this Corporation shall first
37 inform the Membership Committee of this Corporation, in
38 writing, of such desire to become such sponsor, and obtain
39 from the said Committee a Prospective Candidate Information
40 Data Form, which form the said sponsor shall fully complete
41 to the best of the knowledge and belief of the said sponsor,
42 and then promptly return to the said Committee. The said
43 sponsor shall not in any manner communicate with said pros-
44 pective candidate in connection with the aforementioned
45 Information Data Form and the said sponsor shall provide the
46 said Membership Committee with any reasonably obtainable
47 additional data regarding the said prospective candidate
48 which the said Membership Committee may request.
49

50 6. When the Membership Committee shall receive from the Board
51 of Governors a positive decision in regard to any prospective
52 candidate for prospective election to the grade of Active
53 Member in this Corporation, then the Membership Committee
54 shall notify the said sponsor(s) that the said Committee is
55 ready to receive a formal Application For Prospective Member-
56 ship in this Corporation.

1 Section 2-A. Prospective Candidate for Prospective Election - Continued
2

3 The said Committee shall concurrently transmit to the said
4 sponsor(s) such necessary formal Application For Prospective
5 Membership as may, from time to time, be in current use.
6

7 7. When the sponsor(s) have received from the Membership Com-
8 mittee of this Corporation notification of a positive de-
9 cision, and the application form described in Item 6 of
10 Section 2-A of the BY-LAWS of this Corporation, then, and
11 only then shall the aforementioned sponsor(s) extend a per-
12 sonal invitation to a prospective candidate to become a
13 nominee for prospective election in the grade of Active
14 Member in this Corporation by the process of completion and
15 filing through the said sponsor(s) of such aforesaid Appli-
16 cation Form For Prospective Membership in this Corporation.
17

18 8. If the sponsor(s) shall fail to file with the Membership
19 Committee of this Corporation the fully completed appli-
20 cation form as prescribed in Section 2-A, Item 6 and Item 7
21 of these BY-LAWS within a period of ninety (90) consecutive
22 days after such sponsor(s) have duly received from the said
23 Membership Committee the said application form, then such
24 notification and authorization to such sponsor(s) shall be
25 null and void; except
26

27 The Membership Committee may, in writing and within its sole
28 discretion, extend such notification and authorization for a
29 further period, not to exceed an additional period of ninety
30 (90) consecutive days, to commence immediately after the ex-
31 piration of the last day of the first authorized period of
32 ninety (90) consecutive days as provided by these BY-LAWS.
33

34 9. If the sponsor(s) shall fail to file with the Membership
35 Committee of this Corporation the fully completed application
36 form as prescribed in Section 2-A, Item 6 and Item 7 of these
37 BY-LAWS within the total time limit as authorized by the said
38 Membership Committee, then such notification and authorization
39 to such sponsor(s) shall thereby be null and void and the name
40 of such prospective candidate shall not be eligible for further
41 consideration of the said Membership Committee for a period of
42 six (6) consecutive calendar months, said period to begin from
43 the day next following the expiration of the total time limit
44 originally authorized by the Membership Committee to the
45 sponsor(s) concerned.
46

47 10. If the name of a prospective candidate for prospective member-
48 ship in this Corporation shall twice have been submitted to
49 the Membership Committee within any total period of time as
50 stated in Section 2-A, Item 8 and Item 9 of these BY-LAWS,
51 and no fully completed application form is filed by the
52 sponsor(s) with the Membership Committee within the total
53 time limit aforementioned, then the name of such prospective
54 candidate shall not again be submitted for consideration by

1 Section 2-A. Prospective Candidate for Prospective Election - Continued

2
3 the Membership Committee within a period of three (3) con-
4 secutive years, commencing from the date of expiration of the
5 last total time limit as stated in these BY-LAWS,
6

7 Except, that the Board of Governors of this Corporation may
8 reduce the said period of three (3) years for any reason that
9 the said Board shall, by vote, deem to be sufficient, and at
10 the sole discretion of said Board, provided the said Board
11 shall, in writing, notify the said Membership Committee of
12 the said decision of the said Board, stating the commencement
13 and the termination of the said term of such reduced time
14 limit.
15

- 16 11. When the said Membership Committee shall be informed by the
17 said Board of Governors that a decision is negative respecting
18 any aforesaid candidate, then the said Committee shall promptly
19 inform the said sponsor(s) stating only that the decision re-
20 specting any specified proposed candidate for prospective
21 election to the grade of Active Member in this Corporation is
22 negative, and that further consideration of the said candidate
23 is unauthorized, except as in the manner which may be authorized
24 by these BY-LAWS; and
25
- 26 12. Such notification shall be final and no other information or
27 notification shall be given to said sponsor(s), and the name
28 of such prospective candidate shall not be eligible for con-
29 sideration as a prospective candidate for prospective member-
30 ship in the grade of Active Member in this Corporation for a
31 period not less than three (3) consecutive years commencing
32 from the date of such notification to such sponsor(s) by the
33 said Membership Committee.
34

35 Section 3. Retired Member

36
37 To be eligible for election to membership in this Corporation in
38 the grade of Retired Member, a candidate shall meet the following
39 minimum requirements:
40

- 41 1. If, because of age or condition of health, or any other com-
42 pelling factor, a duly elected active member shall terminate
43 such active membership through the process of resignation
44 from this Corporation, the Board of Governors may confer upon
45 such member the status of Retired Member, subject to the
46 following listed minimum requirements.
47
- 48 a. The status of Retired Member may be conferred by the Board
49 of Governors in meeting assembled, a quorum being present,
50 and by majority vote of the quorum present;
51
- 52 b. A retired member shall be relieved from payment of all
53 regular dues as payable by active members of this Corpo-
54 ration;
55

1 Section 3. Retired Member - Continued

2
3 c. A retired member shall receive all general mailings to the
4 membership of this Corporation. He shall have the right
5 to attend all meetings of this Corporation; he shall have
6 the privilege of the floor at any meeting of this Corpo-
7 ration, but such member shall not have the right to make
8 motions or to vote;

9
10 d. A retired member who attends any meeting of this Corpo-
11 ration shall be required to defray his own part of any
12 expense common to all other members attending the same
13 meeting.
14

15 Section 4. Honorary Member

16 To be eligible for election to membership in this Corporation
17 in the grade of Honorary Member, a candidate shall meet the
18 following minimum requirements:
19

- 20
- 21 1. The work and/or other activities of the candidate shall have
22 reflected to the luster of the State of Virginia and/or to
23 the special welfare of the people of the State of Virginia;
24
 - 25 2. The candidate, aside from other considerations, shall meet the
26 minimum requirements to be an active member of this Corporation;
27 except, he shall not necessarily be a native-born Virginian or
28 the son of a native-born Virginian;
29
 - 30 3. The name and accomplishments of such candidate shall be pre-
31 sented for the consideration of the Board of Governors of this
32 Corporation by:
33 a. An active member of this Corporation, or by
34 b. A retired member of this Corporation.
35
 - 36 4. The status of Honorary Member may be conferred by the Board
37 of Governors in meeting assembled, a quorum being present,
38 and by vote of the quorum present, except that if any candidate
39 shall receive more than one dissenting vote, then such candi-
40 date shall not receive the status of Honorary Member.
41
42 5. An honorary member shall be relieved from payment of all
43 regular dues as payable by active members of this Corporation.
44
 - 45 6. An honorary member shall be accorded the privilege of the floor
46 at any meeting of this Corporation, but such member shall not
47 have the right to make motions or to vote.
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51 Section 5. Membership Dues

- 52
- 53 1. The dues of this Corporation shall, from time to time, be
54 adjusted by the Board of Governors in accordance with the
55 necessity to operate on a sound financial basis.

1 Section 5. Membership Dues - Continued

- 2
- 3 2. Any active member elected to membership more than six (6)
- 4 calendar months after the beginning of any fiscal year
- 5 shall not pay any dues to this Corporation until the com-
- 6 mencement of the next succeeding fiscal year.
- 7
- 8 a. Such active member may attend the business meeting dinner
- 9 by payment of his own per capita cost of such dinner.
- 10
- 11 b. Such active member shall be entitled to vote at such
- 12 annual business meeting.
- 13
- 14 3. The dues of an active member shall become due and payable
- 15 to the Treasurer of this Corporation upon receipt by the
- 16 active member of a bill from the Treasurer of this Corpo-
- 17 ration.
- 18
- 19 4. A bill mailed by the Treasurer of this Corporation to the
- 20 last known address of an active member of this Corporation
- 21 as appearing on the records of this Corporation shall be
- 22 considered as due notice to an active member.
- 23
- 24 5. Dues of an active member which remain unpaid ninety (90) days
- 25 after a bill has been duly mailed to such active member in
- 26 the manner prescribed in Section 5, Item 4 herein, shall be
- 27 valid and sufficient reason for the Board of Governors to
- 28 cancel the membership of such active member, and after such
- 29 cancellation, such active member shall be no longer a member
- 30 of this Corporation.
- 31
- 32 6. Any active member whose membership has been cancelled in this
- 33 Corporation shall be so notified by the Board of Governors by
- 34 mail addressed to the last known address of such active member
- 35 as appearing on the records of this Corporation.
- 36
- 37 7. The Board of Governors in meeting assembled, by majority vote,
- 38 may reinstate any active member whose membership in this
- 39 Corporation has previously been cancelled for non-payment of
- 40 dues, provided such non-paid dues are paid in full and pro-
- 41 vided further that the dues of such active member are also
- 42 paid in full for the current fiscal year in which reinstatement
- 43 is made.
- 44

45 Section 6. Fiscal Year

- 46
- 47 1. All business of this Corporation shall be transacted on a
- 48 fiscal year basis.
- 49
- 50 2. A fiscal year shall begin at 12:01 A.M. of the first date
- 51 subsequent to the date on which the annual dinner meeting
- 52 of this Corporation is held, and such fiscal year shall end
- 53 at 12:01 A.M. on the date immediately following the date of
- 54 the next succeeding annual dinner meeting.

OFFICERS OF THIS CORPORATION

Section 7. Qualification of Officers

None but active members in current good standing shall be eligible to hold office in this Corporation.

Section 8. Manner of Election of Officers

The officers provided for in Article III of the CONSTITUTION of this Corporation shall be elected by the annual business meeting of this Corporation.

Section 9. Term of Office of Elected Officers

The term of office of all elected officers of this Corporation shall commence at the annual dinner meeting of this Corporation at Baltimore City, Maryland, and shall continue until the next succeeding annual dinner meeting of this Corporation, or until their successors are duly elected and take office as provided in these BY-LAWS.

Section 10. Additional Officers

In addition to the officers provided for in accord with the authority granted by Article III, Item 1 of the CONSTITUTION of this Corporation, the annual business meeting of this Corporation may elect from the active membership of this Corporation an Advocate, one or more Assistant Secretaries or Assistant Treasurers, or such other officers as the annual business meeting may desire to elect and whose duties such meeting shall specify.

Section 11. Appointive Officers and Their Term of Office

1. The President of this Corporation may appoint such number of assistants to the elected offices as the President may determine, said appointees to be from the active members of this Corporation.
2. All appointed officers shall hold office for the time being, and shall cease to hold office during the term thereof, at the discretion of the President of this Corporation, and in any event shall cease to hold office when the term of the principal officer expires, and the successor of such principal officer has been duly elected and has taken office.

Section 12. Honorary Officer

The distinction of election to any office as Honorary Officer of this Corporation may be conferred by this Corporation at the annual business meeting by an affirmative vote of three-quarters of the members present in person and entitled to vote.

Section 13. Board of Governors

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1. There shall be a Board of Governors of this Corporation as provided in Article IV of the CONSTITUTION of this Corporation.
2. The said Board of Governors shall consist of fifteen (15) active members of this Corporation.
3. The said Board of Governors shall be elected by the annual business meeting of this Corporation.
4. Each member elected to the said Board of Governors shall serve his respective, prescribed term, or until his successor is duly elected and takes office, as prescribed by these BY-LAWS.
5. The following listed officers of this Corporation shall be ex-officio elected members of the said Board of Governors:
 - a. The President
 - b. The First Vice-President
 - c. The Second Vice-President
 - d. The Secretary
 - e. The Treasurer
 - f. The Chaplain
 - g. The Historian
6. Commencing with the annual business meeting in the year 1956, and thereafter, the membership of the said Board of Governors shall be apportioned as hereunder set forth:
 - a. For the year 1957

Elect three (3) members to serve three (3) years to 1960	- 3
Elect five (5) members to serve one (1) year to 1958	- 5
<u>Ex-officio</u> (7) officers to serve one (1) year to 1958	- 7
	<u>15</u>
 - b. For the year 1958

Carry-over three (3) members to serve two (2) years to 1960	- 3
Elect three (3) members to serve three (3) years to 1961	- 3
Elect two (2) members to serve one (1) year to 1959	- 2
<u>Ex-officio</u> (7) officers to serve one (1) year to 1959	- 7
	<u>15</u>
 - c. For the year 1959

Carry-over three (3) members to serve one (1) year to 1960	- 3
Carry-over three (3) members to serve two (2) years to 1961	- 3
Elect two (2) members to serve one (1) year to 1960	- 2
<u>Ex-officio</u> (7) officers to serve one (1) year to 1960	- 7
	<u>15</u>

1 Section 13. Board of Governors - Continued

2
3 d. For the year 1960

4 Carry-over three (3) members to serve one (1) year to 1961 - 3
5 Elect three (3) members to serve three (3) years to 1963 - 3
6 Elect two (2) members to serve one (1) year to 1961 - 2
7 Ex-officio (7) officers to serve one (1) year to 1961 - 7
8 15

9 e. Subsequent to the year 1960, the cycle of membership
10 of the said Board of Governors be according to the
11 manner shown in this subsection 6.

12
13 7. The term of office of each member of the said Board of Governors
14 shall commence at the annual dinner meeting of this Corporation
15 and shall terminate at the end of the period of time for which
16 each such member was specifically elected.
17

18
19 Section 14. Duties of the President of this Corporation

- 20
21 1. The President of this Corporation shall be the principal
22 executive officer and administrative officer of this Corpo-
23 ration.
24
25 2. He shall preside at all meetings of this Corporation and of
26 the Board of Governors thereof.
27
28 3. He is authorized and hereby directed to represent this Corpo-
29 ration in all of the official affairs of the Corporation and
30 to supervise and direct the conduct of the official business
31 of this Corporation, all in accordance with the provisions of
32 the CHARTER, the CONSTITUTION, and these BY-LAWS of this
33 Corporation.
34
35 4. He shall appoint such committee(s) as these BY-LAWS may
36 authorize and direct.
37
38 5. He may appoint such other special committee(s) not in conflict
39 with these BY-LAWS, as he may deem desirable.
40
41 6. He shall appoint such committee(s) not in conflict with these
42 BY-LAWS as any meeting of this Corporation may direct.
43
44 7. He shall appoint such committee(s) not in conflict with these
45 BY-LAWS as the Board of Governors may direct.
46
47 8. He may, at his option, be a member of any committee of this
48 Corporation.
49

50 Section 15. Duties of the First Vice-President of this Corporation

- 51
52 1. The First Vice-President of this Corporation shall assume the
53 duties of the President of this Corporation in the event of
54 the absence or disability of the President of this Corporation,
55 or of the failure or refusal of the President of this Corpo-
56 ration to perform any or all of the lawful duties prescribed
57 by these BY-LAWS as the duties of the President of this
58 Corporation.

1 Section 15. Duties of the First Vice-President - Continued

- 2
3 2. The First Vice-President of this Corporation shall assume
4 and perform such part of the administrative or executive
5 affairs of this Corporation to which he may be assigned
6 by the President of this Corporation, and shall perform
7 such other duties consistent with his office as the
8 President of this Corporation may direct.
9

10 Section 16. Duties of the Second Vice-President of this Corporation

- 11
12 1. The Second Vice-President of this Corporation shall assume
13 the duties of the President of this Corporation and/or the
14 duties of the First Vice-President of this Corporation in
15 the event of the absence or disability of either or both of
16 such officers, or of the failure or refusal of either or both
17 of such officers to perform the lawful duties prescribed by
18 these BY-LAWS as the duty or duties of their respective offices.
19
20 2. The Second Vice-President of this Corporation shall assume
21 and perform such part of the administrative or executive
22 affairs of this Corporation to which he shall be assigned
23 by the President of this Corporation, and shall perform such
24 other duties consistent with his office as the President of
25 this Corporation may direct.
26

27 Section 17. Duties of the Subsequent Vice-President of this Corporation,
28 if any

29
30 Duties shall be those as prescribed for the First and Second
31 Vice-Presidents
32

33 Section 18. Duties of the Secretary of this Corporation

- 34
35 1. The Secretary of this Corporation shall be the recording
36 officer of this Corporation. He shall be the custodian of
37 the Seal and of the records of this Corporation, except
38 when BY-LAWS assign specific records to the specific care
39 of others.
40
41 2. The records of this Corporation shall be open to inspection
42 by any member who is entitled to vote at meetings of this
43 Corporation, at any reasonable time, but such inspection
44 shall not entitle any member to duplicate and/or to copy any
45 such record or to remove or to attempt to remove any such
46 record from the lawful custody of the Secretary of this
47 Corporation.
48
49 3. The Secretary shall make available the records of this Corpo-
50 ration to the chairman of any duly appointed committee of
51 this Corporation when such records are needed by such committee
52 for the proper performance of its duties and a request, in
53 writing, is made upon the Secretary by the chairman of any
54 such duly appointed committee.

1 Section 18. Duties of the Secretary - Continued
2

- 3 4. The Secretary shall record and keep adequate complete minutes
4 of meetings of this Corporation and of meetings of the Board
5 of Governors of this Corporation.
6
- 7 5. The Secretary shall maintain in a book provided for that pur-
8 pose a correct roster of the members of this Corporation,
9 showing the full name, last known address, date of election
10 to membership, and current standing of each member of this
11 Corporation.
12
- 13 6. The Secretary shall notify all officers, committees, delegates,
14 and others who may be directly concerned, of their election
15 and appointment, and shall furnish to any and to all such
16 persons the date referred to them or credentials required or
17 needed in the proper performance of the duties pertaining
18 thereto.
19
- 20 7. The Secretary shall retain and preserve in good condition
21 and proper order the CHARTER, the CONSTITUTION, the BY-LAWS,
22 and the Rules of Order of this Corporation, and in proper
23 order all amendments to any of them, showing the text of such
24 Amendments and the date and circumstance of adoption of such
25 Amendments.
26
- 27 8. The Secretary shall send out due and proper notice of all
28 meetings to the membership and/or to those others concerned.
29
- 30 9. The Secretary shall conduct the official correspondence of
31 this Corporation, except where such correspondence is
32 specifically conducted elsewhere.
33
- 34 10. The Secretary shall notify each member of this Corporation
35 in good standing at least thirty (30) days in advance of
36 the date, hour, and place at which the annual business meet-
37 ing of this Corporation will be held.
38
- 39 11. The Secretary shall notify the members of this Corporation
40 at least thirty (30) days in advance of the date, hour, and
41 place at which the annual dinner meeting will be held.
42
- 43 12. The Secretary shall notify the membership in good standing
44 within thirty (30) days following the annual election of
45 officers the name and address of each officer and each
46 member of the Board of Governors.
47
- 48 13. The Secretary shall render an annual report to the annual
49 business meeting of this Corporation.
50
- 51 14. The Secretary shall perform promptly all other duties
52 customary to the office of Secretary, and he shall perform
53 such other duties consistent with his office as the President
54 may direct.

1 Section 19. Duties of the Treasurer of this Corporation

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1. The Treasurer of this Corporation shall be the custodian of all funds pertaining to this Corporation when funds come into his hands in the performance of his office.
2. The Treasurer shall be responsible for and accountable to this Corporation for all funds pertaining to this Corporation, which funds come into his hands in the performance of his office.
3. The Treasurer shall promptly deposit all funds pertaining to this Corporation and coming into his hands in the performance of his office to the credit of an account in the name of: The Virginians of Maryland, Incorporated, (John Doe), Treasurer, the said account to be in a depository approved by the Board of Governors and located in Baltimore City, Maryland, and subject to withdrawal by check signed officially by the Treasurer.
4. The Treasurer of this Corporation shall obtain a Corporate Surety Bond from a surety company authorized by law to transact business in the State of Maryland in such sum of lawful money of the United States of America as the Board of Governors may direct. The cost of the premium for such bond shall be a proper charge to and shall be paid from the funds of this Corporation.
5. The Treasurer shall render an annual report to the annual business meeting of this Corporation, which report will show in detail the disposition of all receipts and disbursements of funds that have come into his hands in the performance of his office.
6. The Treasurer shall submit any reports required by the President or the Board of Governors of this Corporation which may be desired from time to time, and the Treasurer shall perform such other duties consistent with his office as the President may direct.
7. All records of account of the Treasurer of this Corporation shall be audited as prescribed by these BY-LAWS within thirty (30) days prior to the annual business meeting of this Corporation.
8. The records of the Treasurer of this Corporation may be audited at any other time as the President and/or the Board of Governors may direct, and a report of such audit so made shall be available to the members on demand.

50 Section 20. Duties of the Combined Office of Secretary-Treasurer of
51 this Corporation

52
53 If there shall be a combined office of Secretary-Treasurer, then
54 all of the Sections of these BY-LAWS that pertain separately to
55 the office of Secretary and to the office of Treasurer shall apply
56 in total to the office of Secretary-Treasurer.

1 Section 21. Duties of Advocate of this Corporation

2
3 When requested, the Advocate of this Corporation shall act as
4 legal advisor to the President and/or the Board of Governors of
5 this Corporation.
6

7 Section 22. Duties of Chaplain of this Corporation

8
9 When requested, the Chaplain of this Corporation shall act in
10 matters pertaining to his office, which matters may be referred
11 to him by the President and/or the Board of Governors of this
12 Corporation.
13

14 Section 23. Duties of Historian of this Corporation

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16 The Historian of this Corporation shall prepare from authentic
17 sources a narrative history of this Corporation, which record
18 shall be maintained from year to year into the future.
19

20 The history of this Corporation shall include an adequate story
21 of the conception and commencement of this Corporation and its
22 activities and accomplishments over the full term of its years.
23

24 The Historian shall perform such other duties consistent with his
25 office as the President and/or the Board of Governors may direct.
26

27 Section 24. Duties of Appointive Officers of this Corporation

28
29 Appointive officers of this Corporation shall perform such duties
30 as the President may direct, consistent with the offices to which
31 they are appointed.
32

33 Section 25. Duties of Honorary Officers of this Corporation

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35 1. Honorary officers shall receive a chair of honor, near that
36 of the President, and in order of grade of office and rank
37 therein at any meeting of this Corporation.
38
39 2. Grade of office shall mean the title of the office to which
40 elected, viz., Honorary President, or Honorary First Vice-
41 President, etc.
42
43 3. Rank in office shall be determined from the calendar date of
44 election to such honorary office, if accepted, viz., one
45 elected 10 February as Honorary First Vice-President would
46 be senior in rank to one elected on the same date but named
47 after the first nominee, and so on as to time and date.
48
49 4. Honorary officers shall not be entitled to preside at any
50 meeting of this Corporation solely by virtue of honorary
51 office.
52
53 5. Persons solely holding honorary office shall be accorded the
54 privileges of the floor, but shall not be entitled to make
55 motions or to vote.

1 Section 26. Duties of the Board of Governors of this Corporation

- 2
- 3 1. Between all meetings of this Corporation the Board of Governors
- 4 shall transact any business of this Corporation, except the
- 5 election of officers of this Corporation, the amendment of the
- 6 CHARTER and/or the CONSTITUTION and/or these BY-LAWS of this
- 7 Corporation.
- 8
- 9 2. The Board of Governors shall meet at least bi-monthly, at the
- 10 call of the President of this Corporation, commencing at least
- 11 fifteen (15) days after the annual dinner meeting.
- 12
- 13 3. Between annual business meetings of this Corporation the Board
- 14 of Governors shall have the authority to appoint officers to
- 15 serve the unexpired term of any office which shall become
- 16 vacant, except as otherwise provided in these BY-LAWS of this
- 17 Corporation.
- 18
- 19 4. The Board of Governors shall have the power to declare vacant
- 20 the place of any member of the Board of Governors of this
- 21 Corporation who shall be absent from three (3) consecutive
- 22 meetings of the Board of Governors of this Corporation unless
- 23 such absence be duly excused by majority vote of the Board of
- 24 Governors and so recorded in the minutes of the Board of
- 25 Governors.
- 26
- 27 5. The Board of Governors shall have the power to fill all
- 28 vacancies on the Board of Governors for the unexpired term
- 29 thereof, but not exceeding the period of time to the next
- 30 annual dinner meeting of this Corporation.
- 31
- 32 6. The Board of Governors shall select and cause the members to
- 33 be duly notified of the specific date, time, and place at which
- 34 the annual dinner meeting of this Corporation will be held.
- 35
- 36 7. The Chairman of the Board of Governors shall report to the
- 37 annual business meeting of this Corporation the office and
- 38 the term thereof which may have become vacant during any
- 39 current year. The report shall state the reason for such
- 40 vacancy and the name of any temporary appointee chosen to
- 41 fill such vacancy.
- 42
- 43 8. When the Board of Governors has received from the Membership
- 44 Committee a report containing specific data concerning any
- 45 prospective candidate for prospective election in the grade
- 46 of Active Member in this Corporation, such report shall contain
- 47 a positive or a negative recommendation to the said Board from
- 48 the said Committee, together with all pertinent data known to
- 49 the said Committee which data may be helpful to the said Board.

50

51 The said Board shall request from the said Committee such other

52 data as the said Board may deem reasonable and necessary to

53 enable the said Board to reach a decision respecting any such

54 candidate.

1 Section 26. Duties of the Board of Governors - Continued

- 2
- 3 9. The said Board shall promptly consider all available data
- 4 concerning any said candidate and shall promptly make a
- 5 decision in the manner prescribed in Section 37 of these
- 6 BY-LAWS and shall promptly inform the aforesaid Membership
- 7 Committee regarding that decision.
- 8
- 9 10. When the decision of the said Board is positive, then the
- 10 Chairman of the said Board shall promptly so inform the
- 11 said Membership Committee of such decision and such decision
- 12 shall be binding upon the said Board to elect said prospective
- 13 candidate if the name of the said candidate shall come before
- 14 the said Board upon a formal Application Form for Prospective
- 15 Election in the grade of Active Member in this Corporation
- 16 in the manner and within a period of time as duly provided
- 17 in these BY-LAWS; otherwise, such positive decision shall be
- 18 null and void.
- 19
- 20 11. When the Board of Governors of this Corporation shall have
- 21 made a positive decision, which decision shall be binding
- 22 upon the said Board as provided in these BY-LAWS, neverthe-
- 23 less such positive decision may be revoked if the said Board
- 24 shall receive additional information which the said Board
- 25 deems would have been sufficient to have caused it to reach
- 26 a negative decision at the time that any data concerning any
- 27 such candidate was first being considered by the said Board.
- 28 The Chairman of the said Board shall immediately notify the
- 29 aforesaid Committee of the revocation of a positive decision,
- 30 using the most prompt and expedient means available, and every
- 31 possible effort shall be made by all concerned to preclude any
- 32 personal invitation being extended to any such prospective
- 33 candidate under such circumstances.
- 34
- 35 12. When the decision of the said Board is negative, then the
- 36 Chairman of the said Board shall so inform the said Membership
- 37 Committee, stating only that the decision of the Board of
- 38 Governors is negative concerning any name of any prospective
- 39 candidate for prospective election in the grade of Active
- 40 Member in this Corporation.
- 41
- 42 13. If the name of any aforesaid candidate shall have twice been
- 43 considered by the aforesaid Board of Governors within a time
- 44 limit as authorized in these BY-LAWS, and the decision of the
- 45 said Board has been twice announced to the Membership Committee
- 46 as negative, then the said Board shall not again consider the
- 47 name of any said candidate for a period of three (3) consecutive
- 48 years, commencing with the date that such last negative decision
- 49 was given by the said Board to the said Committee.
- 50
- 51 14. a. When the Board of Governors has received from the Scholarship
- 52 Committee a report informing the said Board that the said
- 53 Committee has reached a positive decision to accept

1 Section 26. Duties of the Board of Governors - Continued
2

3 a specifically named candidate to receive an educational
4 scholarship and the said Committee shall request of the
5 said Board confirmation in writing, authorizing the said
6 Committee to promptly conclude all necessary transactions
7 in the matter, as described in the BY-LAWS of this Corpo-
8 ration, then the said Board shall, without delay and by
9 special meeting if necessary, consider the report and
10 request of the said Committee.
11

12 b. If the said Board finds no reason to veto the positive
13 decision of the said Committee, the said Board shall
14 promptly confirm in writing to the said Committee authority
15 empowering the said Committee to promptly conclude all
16 necessary transactions relating to the said specifically
17 named candidate in accordance with Section 46 of the BY-LAWS
18 of this Corporation.
19

20 c. If the said Board shall veto the aforesaid positive decision
21 of the said Committee, then such veto shall be final and
22 the name of such specifically named candidate shall not
23 again be referred to said Board within one calendar year
24 commencing from the date the said Board shall notify the
25 said Committee of such veto.
26

27 Section 27. Annual Business Meeting of this Corporation
28

- 29 1. There shall be an annual business meeting of this Corporation
30 for the election of officers and for the transaction of all
31 other business which may properly come before the meeting.
32
33 2. The Secretary of this Corporation shall be provided with a
34 written copy of any resolution submitted to the annual business
35 meeting.
36
37 3. Officers and members of the Board of Governors of this Corpora-
38 tion elected at the annual business meeting of this Corporation
39 shall be qualified and inducted into office by the outgoing
40 President of this Corporation at the annual dinner meeting of
41 this Corporation.
42

43 Section 28. Annual Dinner Meeting of this Corporation
44

- 45 1. There shall be an annual dinner meeting of this Corporation
46 for the purpose of inducting into office those officers and
47 members of the Board of Governors duly elected to their
48 respective offices at the annual business meeting of this
49 Corporation, and the Medallion of Honor of this Corporation
50 may be presented at such meeting.
51
52 2. The annual dinner meeting of this Corporation shall be held
53 on or about 19 January of each year on such specific date,
54 time, and place as the Board of Governors shall designate.
55

1 Section 29. Special Meetings of this Corporation
 2

- 3 1. Special meetings of this Corporation may be called by the
 4 President at his discretion.
 5
 6 2. Special meetings of this Corporation may be called by the
 7 Board of Governors at their discretion.
 8
 9 3. Upon the written request of ten percentum (10%) of the members
 10 of this Corporation entitled to vote, the President shall call
 11 a special meeting of this Corporation within seven (7) days
 12 after receipt of such written notice.
 13
 14 4. In the absence of and/or disability of and/or refusal of the
 15 President to honor the written request stipulated in Para-
 16 graph 3 of this Section 29, then the next ranking officer of
 17 this Corporation shall call such special meeting of this
 18 Corporation.
 19
 20 5. The call for any such special meeting of this Corporation
 21 shall be in writing, addressed to each member in good stand-
 22 ing at the last known address of such member appearing on
 23 the records of this Corporation.
 24
 25 6. Such call for a special meeting of this Corporation shall give
 26 each member in good standing at least ten (10), but not more
 27 than forty-five (45), days advance notice of such meeting and
 28 shall state the time, date, place, and full purpose of such
 29 special meeting, and the business of such special meeting shall
 30 be limited to such stated purpose.
 31

32 QUORUM
 33

34 Section 30. Quorum for Annual Business Meeting of this Corporation
 35

36 A quorum for the annual business meeting of this Corporation shall
 37 not be less than twenty-five percentum (25%) of the active members
 38 of this Corporation entitled to vote as provided by these BY-LAWS;
 39 except, a quorum for the purpose to consider amendments to the
 40 CONSTITUTION shall not be less than one-half (1/2) of all the
 41 active members of this Corporation entitled to vote as provided
 42 by the CONSTITUTION.
 43

44 Section 31. Quorum for All Special Meetings of this Corporation
 45

46 A quorum for any special meeting of this Corporation shall not be
 47 less than twenty-five percentum (25%) of the active members of
 48 this Corporation entitled to vote as provided by these BY-LAWS;
 49 except, a quorum for any special meeting called to consider
 50 amendments to the CONSTITUTION shall not be less than one-half
 51 (1/2) of all of the active members of this Corporation entitled
 52 to vote as provided by the CONSTITUTION.
 53

1 Section 32. Quorum for a Committee of the Whole of this Corporation

2

3 A quorum for a committee of the whole of this Corporation shall
4 be the same quorum required for the Annual Business Meeting or
5 for all special meetings of this Corporation.

6

7 Section 33. Quorum for the Board of Governors and all Other Committees
8 of this Corporation

9

10 A quorum for the Board of Governors and/or for any other committee
11 of this Corporation (except for a committee of the whole of this
12 Corporation as provided in Section 32 of these BY-LAWS) shall be
13 a majority of the membership of the said committee.

14

15

16 VOTING

17

18 Section 34. Members of this Corporation Entitled to Vote

19

20 1. Only active members of this Corporation shall be entitled to
21 vote at any meeting of this Corporation.

22

23 2. No active member shall be entitled to vote at any meeting of
24 this Corporation unless the dues of any such active member
25 shall be fully paid on or before any such meeting of this
26 Corporation and the dues of any such active member are duly
27 recorded as paid in the records of the Treasurer of this
28 Corporation.

29

30 Section 35. Method of Voting at any Meeting of this Corporation

31

32 Voting at any meeting of this Corporation shall be by viva voce
33 or in any proper parliamentary manner as directed by the presiding
34 officer, or as directed by a specific vote of the meeting, as the
35 case may be.

36

37 Section 36. Vote by Proxy

38

39 Proxy votes shall be unlawful at any meeting of this Corporation.
40 Any such proxy votes offered at any meeting of this Corporation
41 shall not be recognized or counted in any way.

42

43 Section 37. Method of Voting at any Committee Meeting of this Corporation

44

45 1. Voting at any committee meeting of this Corporation shall be
46 conducted in the manner prescribed for voting in Section 34,
47 Section 35, and Section 36 of these BY-LAWS, except as here-
48 under prescribed:

49

50 a. When the Board of Governors is ready to vote upon the
51 question of the election of a prospective eligible candi-
52 date, such vote shall be taken by secret ballot.

53

54 b. It shall be the duty of the Chairman of the Board of
55 Governors to exercise special care to preserve the
secrecy of each ballot and to personally assure that

1 Section 37. Method of Voting at any Committee Meeting - Continued

2
3 after a vote has been counted and the result announced,
4 that all ballots which have been used shall be obliterated
5 by immediately burning the aforesaid ballots in the presence
6 of the Board of Governors.

7
8 c. In announcing the result of such secret ballot, the Chair-
9 man of the Board of Governors will be restricted to
10 announce the results of the ballot in the following manner:

11
12 (1) When the ballot is affirmative, the Chairman will
13 say: "I announce that Mr. (here use the name of the
14 candidate voted upon) is elected to membership in
15 this Corporation."

16
17 (2) When the ballot is negative, the Chairman will say:
18 "I announce that Mr. (here use the name of the
19 candidate voted upon) is not elected to membership
20 in this Corporation.

21
22 (3) Two (2) votes against a candidate shall be a negative
23 vote and such candidate shall not be elected to
24 membership in this Corporation.

25
26 COMMITTEES

27
28 Section 38. Standing Committees

29
30 1. There shall be the following named standing committees of this
31 Corporation:

- 32
33 a. Medallion Committee
34
35 b. Membership Committee
36
37 c. Auditing Committee
38
39 d. Constitution and By-Laws Committee
40
41 e. Scholarship Committee
42
43 f. Entertainment Committee
44
45 g. Public Relations Committee
46

47 2. The President shall appoint such standing committees within
48 fifteen (15) days following the day the President begins his
49 term of office.
50

51 Section 39. Other Committees

52
53 1. The President may appoint such special committee(s) of this
54 Corporation, not in conflict with these BY-LAWS, as the
55 President may deem desirable.

1 Section 39. Other Committees - Continued

- 2
- 3 2. The President shall appoint such committee(s) of this Corpo-
- 4 ration, not in conflict with these BY-LAWS, as any meeting
- 5 of this Corporation may direct and/or as the Board of Governors
- 6 may direct.
- 7

8 Section 40. Membership of Committees

- 9
- 10 1. Each standing committee shall consist of not less than three
- 11 (3) active members of this Corporation.
- 12
- 13 2. Each other committee of this Corporation shall consist of
- 14 such number of active members of this Corporation as the
- 15 appointing authority may designate.
- 16

17 Section 41. Term of Office of Committees

- 18
- 19 1. The term of office of the members of all standing committees
- 20 of this Corporation shall be for the full term of office of
- 21 the President of this Corporation by whom such standing com-
- 22 mittees were appointed.
- 23
- 24 2. The term of office of members of all special committee(s) of
- 25 this Corporation shall end when the duty of any such special
- 26 committee(s) has been completed and the committee has been
- 27 properly discharged by the appointing authority, and in any
- 28 event,
- 29
- 30 3. The term of office of members of all special committee(s)
- 31 of this Corporation shall end with the termination of the
- 32 term of office of the appointing authority.
- 33

34 DUTIES OF STANDING COMMITTEES

35 Section 42. Duties of the Medallion Committee

- 36
- 37
- 38 1. a. The Medallion Committee shall compile and keep current
- 39 a list of names of Virginians who shall meet at least
- 40 the minimum requirements prescribed in these BY-LAWS for
- 41 active members, and who, by their distinguished service
- 42 and/or accomplishments, have reflected luster upon the
- 43 State of Virginia; and
- 44
- 45 b. The Medallion Committee shall choose from such current
- 46 list each year one person who shall become the principal
- 47 medallionist-designate for the current year; and
- 48
- 49 c. The Medallion Committee shall likewise choose from such
- 50 current list each year the name of a second person to be
- 51 the alternate medallionist-designate for the current year
- 52 should the chosen principal medallionist-designate be,
- 53 for any reason, unavailable, and it not be desired to
- 54 confer such medallion upon a living person in absentia
- 55 or to a deceased person posthumously.

1 Section 42. Duties of the Medallion Committee - Continued

- 2
- 3 2. The principal medallionist-designate may be either a living
- 4 person upon whom the honor may be conferred in absentia, or
- 5 one upon whom the honor is conferred posthumously.
- 6
- 7 3. The Medallion Committee shall submit the names of the prin-
- 8 cipal medallionist-designate and the alternative medallionist-
- 9 designate to the Board of Governors of this Corporation not
- 10 later than during the month of August of each year.
- 11
- 12 4. a. After approval of the names by the Board of Governors,
- 13 then the Medallion Committee shall, without delay, make
- 14 contact with the principal medallionist-designate to
- 15 secure his acceptance of the honor and his attendance
- 16 to receive the presentation of the medallion; and
- 17
- 18 b. Also, the alternate medallionist-designate, if such
- 19 latter action becomes necessary.
- 20
- 21 5. The Medallion Committee shall take all necessary action to
- 22 arrange for the production of the medallion and for the
- 23 appropriate inscription thereon, and to assume the delivery
- 24 of the completed medallion to the President of this Corpo-
- 25 ration at some appropriate time prior to the annual dinner
- 26 meeting.
- 27
- 28 6. a. The Medallion Committee shall act as the official host of
- 29 this Corporation to extend hospitality to the medallionist
- 30 while the medallionist is a guest of this Corporation.
- 31
- 32 b. The Medallion Committee shall arrange all details for the
- 33 transportation, housing accommodations, meals, entertain-
- 34 ment, personal services of hospitality and comfort to be
- 35 provided for the medallionist while a guest of this
- 36 Corporation.
- 37
- 38 c. The Medallion Committee shall act as escort for the
- 39 medallionist to and from the annual dinner meeting and
- 40 shall perform whatever acts of consideration and hos-
- 41 pitality for the honored guest as may be appropriate.
- 42
- 43 7. The Medallion Committee shall arrange, through the Public
- 44 Relations Committee, for favorable publicity concerning the
- 45 event of the ceremony connected with the award and presenta-
- 46 tion of the medallion.
- 47

48 Section 43. Duties of the Membership Committee

- 49
- 50 1. The Membership Committee of this Corporation shall conduct a
- 51 continuing study of problems relating to active membership in
- 52 this Corporation and shall diligently seek to find an appro-
- 53 priate solution to any such problem.

1 Section 43. Duties of the Membership Committee - Continued
2

- 3 2. The Membership Committee shall formulate and activate programs
4 designed to secure and to increase membership in this Corpo-
5 ration from selections made from those persons who are eli-
6 gible candidates for election to membership in this Corporation.
7
- 8 3. The Membership Committee shall conduct a continuing study of
9 problems relating to those who now are members of this Corpo-
10 ration and shall actively seek to find appropriate means to
11 improve and/or to increase the pleasurable association of the
12 current membership of this Corporation.
13
- 14 4. a. When the name of any prospective candidate for prospective
15 election in the grade of Active Member of this Corporation
16 shall have been received by the Membership Committee, in
17 writing, in compliance with Section 2 and Section 2-A of
18 these BY-LAWS, then the said Membership Committee shall
19 promptly inquire into the facts of the eligibility of the
20 said prospective candidate; and
21
- 22 b. The Membership Committee shall conduct its inquiry into
23 the facts of the eligibility of such prospective candi-
24 date with the utmost discretion and decorum so that the
25 said prospective candidate shall be wholly unembarrassed
26 by such inquiry and shall remain unaware of such inquiry.
27
- 28 5. The Membership Committee shall promptly report to the Board
29 of Governors of this Corporation the name of any prospective
30 candidate for prospective election in the grade of Active
31 Member whose eligibility has been reviewed by the said Com-
32 mittee, together with a recommendation to the Board of Governors
33 for positive or negative action with respect to the name of each
34 such prospective candidate, together with all other available
35 data pertinent to such prospective candidate which may be help-
36 ful to the Board of Governors, and such subsequent additional
37 pertinent data which the said Board may request and/or require
38 in connection with their consideration of said candidate; and
39
- 40 6. It shall be the obligation and duty of the Membership Committee
41 as a body, and of each member of the said Committee individually,
42 to preserve as inviolate any action taken by the said Committee
43 and/or its individual members respecting any prospective eli-
44 gible candidate.
45
- 46 7. a. When any active member of this Corporation shall inform
47 the Membership Committee, in writing, that the said member
48 desires to be the sponsor to extend a personal invitation
49 to a certain named person to become a prospective candidate
50 for prospective election in the grade of Active Member of
51 this Corporation, then the Membership Committee shall
52 promptly furnish to said active member a Prospective Can-
53 didate Information Data Form. When the sponsor has fully

1 Section 43. Duties of the Membership Committee - Continued

2
3 completed one of the said Information Data Forms for
4 each said prospective candidate, said form shall be
5 promptly returned by the sponsor for the consideration
6 of the Membership Committee.

- 7
8 b. The said Prospective Candidate Information Data Form,
9 when duly completed by the said sponsor, shall be
10 respected as confidential and private information by
11 all persons concerned; and particularly the said
12 sponsor, the Membership Committee, and the Board of
13 Governors of this Corporation, as individuals and as
14 collective groups, are obligated to respect and pre-
15 serve as confidential any of the said information data
16 any of them may see or receive.

17
18 Section 44. Duties of the Auditing Committee

- 19
20 1. The Auditing Committee shall audit all records of the
21 Treasurer of this Corporation at least seven (7) days prior
22 to the annual business meeting of this Corporation.
23
24 2. The Auditing Committee shall certify to the Treasurer, in
25 writing, the status of the accounts of the Treasurer for
26 the period of time with which the aforesaid audit is con-
27 cerned, that the Treasurer may have an official record of
28 the current status of his account.
29
30 3. The Auditing Committee shall report to the annual business
31 meeting of this Corporation its findings respecting the
32 audit of all records of the Treasurer of this Corporation
33 and shall attest in writing to the aforesaid meeting the
34 status of such accounts for the period audited.
35
36 4. The Auditing Committee shall supervise the transfer of
37 records and accounts between an outgoing and an incoming
38 Treasurer.
39
40 5. The Auditing Committee shall perform such other auditing
41 duties as these BY-LAWS may direct or as the Committee may
42 be directed by the President and/or the Board of Governors
43 of this Corporation.

44
45 Section 45. Duties of the Constitution and By-Laws Committee

- 46
47 1. The Constitution and By-Laws Committee shall make a con-
48 tinuing study of the CHARTER and the CONSTITUTION and the
49 BY-LAWS of this Corporation.
50
51 2. The Constitution and By-Laws Committee shall formulate any
52 modification(s) it may consider necessary and/or desirable to

1 Section 45. Duties of the Constitution and By-Laws Committee - Continued

2
3 be made in any of the instruments stated in this Section 45,
4 Paragraph 1, and shall recommend any such modification(s) to
5 the Board of Governors not later than the month of August in
6 each current year.

- 7
8 3. The Constitution and By-Laws Committee shall study and make
9 recommendations as provided in this Section 45, Paragraph 1
10 and Paragraph 2 in connection with any modification(s) to
11 any of the instruments stated in this Section 45, Paragraph 1
12 when such modifications are received in writing from any
13 officer(s), committee(s), or member(s) of this Corporation.
14

15 Section 46. Duties of the Scholarship Committee

- 16
17 1. When the Board of Governors shall deem it to be financially
18 possible and appropriate to donate an educational scholarship
19 to a student who shall enter a college or university situated
20 in the State of Virginia, then the Board of Governors shall
21 so inform the Scholarship Committee of such decision.
22
23 2. The educational scholarship so donated shall be in a monetary
24 sum to be fixed by the Board of Governors.
25
26 3. When the Scholarship Committee shall be informed as provided
27 in this Section 46, Paragraph 1 and Paragraph 2, then it shall
28 be the duty of the Scholarship Committee to:
29
30 a. Communicate in writing with the Superintendent of public
31 instruction of the State of Maryland, and also with the
32 President of the private school association of the State
33 of Maryland, to obtain from each of the aforesaid officials:
34
35 (1) The name, the address, and the complete scholastic
36 record of any student considered to be a candidate
37 to receive an educational scholarship in a monetary
38 sum to be applicable to a college or university
39 situated in the State of Virginia.
40
41 b. It shall be mandatory that the candidate for such scholar-
42 ship shall be:
43
44 (1) A male
45
46 (2) A graduate of a public or private high school situated
47 in the State of Maryland
48
49 (3) The said candidate must be one who is in need of
50 monetary assistance to make it possible for him to
51 attend a college or university.
52
53 (4) The said candidate must present a letter of recom-
54 mendation from the Principal of the last school
55 which he attended.

1 Section 46. Duties of the Scholarship Committee - Continued

- 2
3 4. A candidate prospectively acceptable to the Scholarship Com-
4 mittee must appear in person before such Committee for in-
5 terrogation. The time and place of such appearance shall
6 be arranged and designated by such Committee.
7

8 When the Scholarship Committee shall have completed interro-
9 gation of a candidate prospectively acceptable to the said
10 Committee, and the said Committee has reached a positive
11 decision to accept the said candidate, then, before making
12 any commitment to the said candidate, the said Committee
13 shall promptly report such positive decision to the Board
14 of Governors of this Corporation, specifically naming the
15 said candidate and requesting of the said Board confirmation
16 in writing, authorizing the said Committee to promptly con-
17 clude all necessary transactions in the matter with the said
18 candidate and as otherwise described in Section 46 of the
19 BY-LAWS of this Corporation.
20

- 21 5. Such Committee shall obtain from any college or university
22 situated in the State of Virginia a written agreement by
23 which such college or university will donate an equal monetary
24 sum to that sum donated by this Corporation as a current total
25 sum available for monetary assistance of an educational
26 scholarship.
27
- 28 6. The said Committee shall complete all details of the arrange-
29 ments with both the candidate and the college or university
30 for the candidate to be properly enrolled at the selected
31 college or university.
32
- 33 7. The said Committee shall certify, in writing, to the Treasurer
34 of this Corporation the monetary transactions involved in
35 entering a selected candidate at the selected college or
36 university, so that the Treasurer may make the appropriate
37 payments at the proper time.
38
- 39 8. The said Committee shall make a continuing study of the
40 scholastic progress of any student awarded an educational
41 scholarship of this Corporation to determine the eligibility
42 of the said student to receive continued educational scholar-
43 ship monetary assistance.
44
- 45 9. The said Committee shall report to the annual business meeting
46 of this Corporation the status of any educational scholarship(s)
47 awarded by this Corporation and the recommendations of said
48 Committee respecting the said educational scholarship(s).
49
- 50 10. The said Committee shall provide the Public Relations Committee
51 of this Corporation with accurate data respecting the student(s)
52 to whom an educational scholarship has been awarded by this
53 Corporation to the end that this form of interest and ac-
54 complishment of this Corporation may receive appropriate
55 favorable publicity.

1 Section 47. Duties of the Entertainment Committee

- 2
- 3 1. The Entertainment Committee of this Corporation shall conduct
- 4 a continuing study relating to the social affairs of the
- 5 membership of this Corporation and shall diligently seek to
- 6 find ways and means to increase the pleasurable interests
- 7 provided and/or to be provided by this Corporation for the
- 8 benefit of the membership.
- 9
- 10 2. It shall be the duty of the said Entertainment Committee to
- 11 initiate, organize, and activate plans for those meetings of
- 12 this Corporation specifically designated as:
- 13
- 14 a. The annual business meeting
- 15
- 16 b. The annual dinner meeting
- 17
- 18 c. The annual spring or summer outing
- 19
- 20 3. The Entertainment Committee shall provide the Public Relations
- 21 Committee with information pertaining to social functions and
- 22 activities of this Corporation.
- 23
- 24 4. The Entertainment Committee shall perform other duties con-
- 25 sistent with its office as the President and/or the Board of
- 26 Governors of this Corporation may direct.
- 27

28 Section 48. Duties of the Public Relations Committee

- 29
- 30 1. The Public Relations Committee shall prepare and disseminate
- 31 factual information to the public which shall favorably acquaint
- 32 the public with the purpose and activities of this Corporation.
- 33
- 34 2. The Public Relations Committee shall arrange for the preparation
- 35 and dissemination to the public of the interesting features
- 36 connected with special events of this Corporation, with especial
- 37 attention to:
- 38
- 39 a. The annual dinner meeting of this Corporation
- 40
- 41 b. Data particularly applicable to distinguished guests of
- 42 this Corporation, and especially the annual medallionist
- 43
- 44 c. Special events in connection with the anniversaries of
- 45 great events in the annals of the State of Virginia
- 46
- 47 d. Special events connected with the celebration of the
- 48 birthday of General Robert E. Lee and events of similar
- 49 importance
- 50

51 Section 49. Order of Business at the Annual Business Meeting of this

52 Corporation

53

54 The order of business at the annual business meeting of this

1 Section 49. Order of Business at the Annual Business Meeting - Continued

2 Corporation shall be:

- 3 1. Invocation
- 4
- 5 2. Service of dinner
- 6
- 7 3. Addresses by guest and/or special speakers
- 8
- 9 4. Reading of the minutes of the last previous annual meeting
- 10
- 11 5. Report of the President of this Corporation
- 12
- 13 6. Reports:
- 14
- 15 a. The Secretary of this Corporation
- 16
- 17 b. The Treasurer of this Corporation
- 18
- 19 c. Other officers of this Corporation
- 20
- 21 7. Report of the Board of Governors of this Corporation
- 22
- 23 8. Report of committees of this Corporation
- 24
- 25 a. _____
- 26
- 27 b. _____
- 28
- 29 c. _____
- 30
- 31 9. Special business
- 32
- 33 10. Unfinished business
- 34
- 35 11. New business
- 36
- 37 12. Election of officers of this Corporation
- 38
- 39 13. Election of Board of Governors of this Corporation
- 40
- 41 14. Introduction of officers-elect and Governors-elect
- 42
- 43 15. Benediction
- 44
- 45 16. Adjournment
- 46

47 Section 50. Order of Business at the Annual Dinner Meeting of this

48 Corporation

49 The order of business at the annual dinner meeting of this

50 Corporation shall be:

- 51 1. Invocation
- 52
- 53
- 54
- 55

1 Section 50. Order of Business at the Annual Dinner Meeting - Continued

2
3 2. Service of dinner

4
5 3. By the President:

6
7 a. A welcome to the assembly

8
9 b. Introduction of distinguished guests of this Corporation

10
11 4. Ceremony of presentation of Medallion of Honor:

12
13 a. The President introduces the Dictorian

14
15 b. The Dictorian introduces the Medallionist and confers
16 the medallion

17
18 5. Address by the Medallionist

19
20 6. By the President:

21
22 a. Introduces the President-elect

23
24 b. Introduces the remaining officers-elect

25
26 c. Introduces the members-elect of the Board of Governors

27
28 d. Transfers the gavel to the President-elect

29
30 7. Benediction

31
32 8. Adjournment

33
34 Section 51. Order of Business at Special Meetings of this Corporation

35
36 The order of business at any special meeting(s) of this Corporation
37 shall be:

38
39 1. Call to order by the presiding officer

40
41 2. Reading of the notice calling the special meeting and stating
42 the purpose of the special meeting

43
44 3. Transaction of the specific business for which the special
45 meeting was called

46
47 4. Adjournment

48
49 Section 52. Amendments to these BY-LAWS

50
51 These BY-LAWS may be amended at the annual business meeting of this
52 Corporation, or at any special meeting of this Corporation called
53 for the purpose of considering amendment(s) of these BY-LAWS,
54 provided that:

- 1 1. The vote to amend these BY-LAWS shall be an affirmative vote
2 of not less than two-thirds of the members present in person
3 and entitled to vote, and provided that such two-thirds vote
4 shall in no case be less than twenty per centum (20%) of the
5 members of this Corporation entitled to vote, and provided
6
7 2. That notice of the proposed amendment(s) containing the full
8 text of such amendment(s) shall be mailed to each member of
9 this Corporation entitled to vote at the last known address
10 of each member as appearing in the records of the Secretary
11 of this Corporation at least twenty (20) days prior to the
12 date of the aforesaid annual business meeting of this Corpo-
13 ration, or at least twenty (20) days prior to the date of
14 the aforesaid special meeting called for the purpose of con-
15 sidering amendment(s) to these BY-LAWS.

16
17 Section 53. Parliamentary Rules of Order

18
19 In all matters of procedure not covered by the CHARTER and/or the
20 CONSTITUTION and/or these BY-LAWS of this Corporation, the meetings
21 and deliberations of this Corporation in all its regular and
22 special performances shall be governed by: Roberts Rules of Order
23 Revised For Deliberative Assemblies.

(END)